

**Post Occupancy Evaluation (POE) to the New Academic Building, UTAR Sungai Long (KB Block)**

Dear respondents,

I am Chin Hui Ling, a UTAR Quantity Surveying (QS) student who is currently preparing a final year project titled "Post Occupancy Evaluation (POE) to the New Academic Building, UTAR Sungai Long (KB Block)".

The purpose of this survey is to collect feedback of occupants on the vertical movement facilities (lift and staircase) and learning facilities (AV equipment and informal learning space) in UTAR KB Block. Your feedback is important for possible improvement in the current or future academic building.

The targeted respondents in this survey are students, lecturers or staff who are occupying and using the facilities of UTAR KB Block. Most of them are from Lee Kong Chian Faculty of Engineering and Science (LKCFES), Faculty of Creative Industry (FCI) and Centre for Foundation Studies (CFS).

This survey would take about 5 minutes of your time. Your responses are voluntary and will be confidential. Responses will not be identified by individual. All responses will be compiled together and analysed as a group.

I would appreciate you taking the time to complete the following survey. Please proceed to next page to answer the survey.

Thank you!

## Section 1 – Demographic Information

- 1) What is your gender?
  - a. Male
  - b. Female
  
- 2) Which Faculty/Institute/Centre/Division are you from?
  - a. Lee Kong Chian Faculty of Engineering and Science (LKCFES)
  - b. Faculty of Creative Industry (FCI)
  - c. Centre for Foundation Studies (CFS)
  - d. Other: \_\_\_\_\_
  
- 3) How long have you been occupying and using the facilities of UTAR KB Block?
  - a. Less than a month
  - b. One month to one year
  - c. More than one year
  
- 4) How many hours do you spend in UTAR KB Block per week?
  - a. Less than ten hours
  - b. Ten hours to twenty hours
  - c. More than twenty hours
  
- 5) What is your height?
  - a. Less than 1.50 m
  - b. 1.50 m to 1.60 m
  - c. 1.60 m to 1.70 m
  - d. More than 1.70 m
  
- 6) Please tick the following(s) if you have any. You can choose more than one answers.
  - a. Overweighed
  - b. Visual impaired
  - c. Handicapped
  - d. I don't have any of the above
  - e. Other: \_\_\_\_\_
  
- 7) Are you a student, lecturer or staff in UTAR?
  - a. Student
  - b. Lecturer
  - c. Staff
  
- 8) Which floor(s) do you commonly study/ work on?
  - a. Ground floor to 3<sup>rd</sup> floor
  - b. 4<sup>th</sup> floor to 6<sup>th</sup> floor
  - c. 7<sup>th</sup> floor to 10<sup>th</sup> floor

## Section 2 – Vertical Movement Facilities

- 1) What is your preferred mode of travel to the floor(s) you commonly study/work on?
  - a. Staircase
  - b. Lift

### Section 2A – Lift

- 1) Why will you choose lift as your preferred mode of travel? You can choose more than one answers.
  - a. It saves time
  - b. You are not willing to use the staircase
  - c. Lift is not your preferred mode of travel
  - d. Other: \_\_\_\_\_
- 2) What is your satisfaction level towards the quality of lift service in UTAR KB Block?
  - a. Satisfied
  - b. Tend to be satisfied
  - c. Tend to be unsatisfied
  - d. Unsatisfied
- 3) How long are you willing to wait for the lift at the lift lobby?
  - a. Less than 30 seconds
  - b. 30 seconds to 60 seconds
  - c. 60 seconds to 90 seconds
  - d. More than 90 seconds
- 4) How long are you willing to travel in the lift car?
  - a. Less than 30 seconds
  - b. 30 seconds to 60 seconds
  - c. 60 seconds to 90 seconds
  - d. More than 90 seconds
- 5) What problem(s) do you face while taking the lift? You can choose more than one answers.
  - a. The waiting time at the lift lobby is too long
  - b. There are too many intermediate stops while travelling in the lift car
  - c. The lift often breakdown
  - d. The lift has no problem
  - e. Other: \_\_\_\_\_
- 6) In your opinion, which of the following lift operation method(s) saves more time? You can choose more than one answer.
  - a. Lifts which transport people from and to every floor.
  - b. Lifts which only transport people from and to certain floors (even or odd floors)
  - c. One or few designated lift to only transport people from and to higher floors, i.e. 5<sup>th</sup> to 10<sup>th</sup> floor
  - d. Other: \_\_\_\_\_

Do you have any other feedback on lift? If yes, please write it down:

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## Section 2B – Staircase

- 1) Why will you choose staircase as your preferred mode of travel? You can choose more than one answers.
  - a. It saves time
  - b. The waiting time at the lift lobby is too long
  - c. Staircase is not my preferred mode of travel
  - d. Other: \_\_\_\_\_
  
- 2) What is your satisfaction level towards the staircase in UTAR KB Block?
  - a. Satisfied
  - b. Tend to be satisfied
  - c. Tend to be unsatisfied
  - d. Unsatisfied
  
- 3) What problem(s) do you face while using the staircase? You can choose more than one answers.
  - a. The staircase is too steep
  - b. The steps are uneven
  - c. There are too many steps between landings
  - d. There is no problem on the staircase
  - e. Other: \_\_\_\_\_
  
- 4) What will motivate you to use the staircase instead of lift? You can choose more than one answers.
  - a. Beautiful mural paint
  - b. Posters
  - c. Able to burn calories or as part of your workout
  - d. Other: \_\_\_\_\_

Do you have any other feedback on staircase? If yes, please write it down:

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### Section 3 – Learning Facilities

#### Section 3A – Audio Equipment (Microphone and Loudspeaker)



1) Please tick (✓) the following questions on microphone in the lecture hall.

	Yes	No	I don't know
Are you satisfied with the performance of microphone?			
Is breakdown frequently happened?			
Is there enough provision of microphone?			

2) If you are going to deliver speech to the audience, or if you are going to listen to the speaker, which of the following types of microphone would you prefer?

a. Wired microphone	
b. Wireless handheld microphone	
c. Wireless headset microphone	
d. Lapel microphone (Clip-on vocal microphone)	
e. Other:	

Do you have any other feedback on microphone? If yes, please write it down:

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3) Please tick (✓) the following questions on loudspeaker in the lecture hall.

	Yes	No	I don't know
Are you satisfied with the performance of loudspeaker?			
Is breakdown frequently happened?			
Is there enough provision of loudspeaker?			

Do you have any other feedback on loudspeaker? If yes, please write it down:

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4) Will breakdown of microphone and loudspeaker affects your learning/teaching process?  
 a. Yes    b. No

**Section 3B – Visual Equipment (Whiteboard, Projector and Projection Screen)**



1) Please tick (✓) the following questions on whiteboard in the lecture hall.

	Yes	No	I don't know
Are you satisfied with the performance of whiteboard?			
Is there enough provision of whiteboard?			
Is the whiteboard located at a comfortable height and location?			

2) Please tick (✓) the following questions on whiteboard in the tutorial room.

	Yes	No	I don't know
Are you satisfied with the performance of whiteboard?			
Is there enough provision of whiteboard?			
Is the whiteboard located at a comfortable height and location?			

3) If you are a lecturer who could choose a writing board when teaching, or if you are a student who could choose a writing board when learning, which of the following types of board would you prefer?

a. Chalkboard	
b. Whiteboard	
c. Interactive board*	
d. Other:	

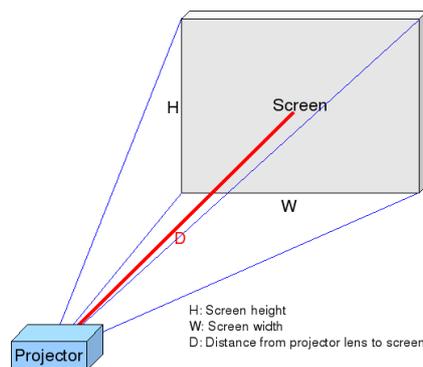
\*An interactive whiteboard is an instructional tool that allows images from the computer to be displayed onto a board using a digital projector. The instructor can then manipulate the elements on the board by using his finger as a mouse, directly on the screen.

Do you have any other feedback on whiteboard? If yes, please write it down:

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1) Please tick (✓) the following questions on projector in the lecture hall.

	Yes	No	I don't know
Are you satisfied with the performance of projector?			
Is breakdown frequently happened?			
Is there enough provision of projector?			
Is the projected image located at a comfortable height and location?			

2) Please tick (✓) the following questions on projector and projection screen in the tutorial room.

	Yes	No	I don't know
Are you satisfied with the performance of projector and projection screen?			
Is breakdown frequently happened?			
Is there enough provision of projector and projection screen?			
Is the projector screen located at a comfortable height and location?			

Do you have any other feedback on projection screen? If yes, please write it down:

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### Section 3C – Informal Learning Space

Informal learning spaces refer to spaces where people could stop by for discussion, social activities and consultation, generally in the empty or open area outside the lecture and tutorial room.

- 1) How frequent you use/visit the informal learning space in a week?
  - a. Daily/ almost daily
  - b. Two to three times
  - c. One time/ rarely
  - d. Never
  
- 2) What is your satisfaction level towards the informal learning space in UTAR KB Block?
  - a. Satisfied
  - b. Tend to be satisfied
  - c. Tend to be unsatisfied
  - d. Unsatisfied
  
- 3) Do you think informal learning space is important/ not important in your learning process?
  - a. Important
  - b. Not important
  
- 4) Why do you think that informal learning space is important/ not important in your learning process?  
(Please answer this question)

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5) Please tick (✓) the following questions on informal learning space (ILS).

	Yes	No	I don't know
Is there sufficient ILS provided?			
Is ILS near to lecture hall, tutorial room, student activity area?			
Is comfortable furniture, seating arrangement, temperature and lighting provided?			
Is it accessible to wireless network, plug socket, food and drinks?			
Is ILS quiet or private?			

6) Which of the following factor(s) on informal learning space is important to you?

- a. There is sufficient informal learning spaces provided
- b. It is near to your next activity
- c. It is comfortable
- d. There is accessibility to wireless network, plug socket, food and drinks
- e. It is quite and private
- f. Other: \_\_\_\_\_

7) In which floor(s) do you think that more informal learning space is required? You can choose more than one answers.

- a. Ground floor to 3<sup>rd</sup> floor
- b. 4<sup>th</sup> floor to 6<sup>th</sup> floor
- c. 7<sup>th</sup> floor to 10<sup>th</sup> floor

Do you have any other feedback on informal learning space? If yes, please write it down:

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- END OF QUESTIONNAIRE -

THANK YOU ☺